

IMPORTANT NOTICE

BUPA SCHOOL SCHEME

Effective Winter Term 2011

Making a claim

Bupa are formally introducing a pre-authorisation process to replace the current requirement to complete a claim form.

What does this mean for you?

If an insured pupil requires treatment the parent, guardian or school should telephone Bupa on **0845 300 8203**.

You will be asked to confirm the pupil's name, school and date of birth before discussing the nature of the condition and proposed treatment. An eight digit pre-authorisation number will then be provided should the treatment be eligible in place of a claim form.

Please ensure that you make a note of this number for future reference.

Further information including membership guide may be viewed at www.bupa.co.uk/schoolscheme

If you have any queries, please do not hesitate to contact us on 01444 313173